

AQUATICS SUPERVISOR (SEASONAL)

DEFINITION

Under general supervision, is responsible for supervising aquatics personnel and managing the operations of an aquatics program or facility; performs related duties as required.

EXAMPLES OF WORK (Any one position may not include all of the duties listed, nor do the examples cover all of the duties that may be performed.)

Directs, monitors and evaluates the work performance of lifeguards and other aquatics personnel to ensure that injuries, complaints, disciplinary and related problems are dealt with correctly;

Plans, coordinates and assigns work schedules of aquatic personnel;

Provides in-service training to aquatics personnel in order to keep them abreast of new water safety techniques, emergency first aid and maintaining order and discipline in the program area;

Checks, interprets and records chlorine residual, PH alkalinity and bacterial content of swimming pool water; takes necessary actions to maintain safe water conditions;

Monitors aquatic equipment, supply and material quantities and levels, and requisitions items when necessary;

Maintains filtration and chlorination systems in proper working condition; repairs systems when necessary;

Ensures that all water and surrounding areas are free of dangerous debris; ensures that all equipment and fixtures are safe including diving boards, lifeguard stands, boats and safety equipment;

Plans, organizes and coordinates aquatic programs and classes;

Prepares information for dissemination to the public in order to promote programs, classes or other activities;

Responds to all emergency situations while on duty; administers first aid and makes rescues;

Instructs pool participants in swimming fundamentals;

Maintains records and financial reports of pool and program attendance.

GUIDELINES FOR CLASS USE

The aquatics programs are seasonal, seven (7) day a week operations. No more than two (2) positions may be allocated to this classification per aquatic program or facility.

MINIMUM QUALIFICATIONS

Two (2) seasons or six (6) months of experience in aquatics.

Possession of a valid American Red Cross or YMCA Lifeguard Training Certificate.

Possession of a valid American Red Cross Cardiopulmonary Resuscitation for the Professional Rescuer Certificate or completion of the American Heart Association Basic Life Support Healthcare Provider Course.

Possession of a valid American Red Cross Water Safety Instructor's Certificate.

Possession of a valid American Red Cross First Aid Basics Certificate.

KNOWLEDGE, SKILLS AND ABILITIES

Considerable knowledge of the principles and techniques of planning, organizing and coordinating pool or marina operations including swim lessons and work schedules; considerable knowledge of lifeguarding, first aid, artificial respiration and cardiopulmonary resuscitation techniques; ability to supervise, coordinate and evaluate the work of subordinates; ability to promote and evaluate recreational programs and classes; ability to conduct and analyze tests relating to swimming pool water conditions; ability to apply first aid, artificial respiration and cardiopulmonary resuscitation techniques; ability to instruct others in the fundamentals of swimming; ability to maintain effective relationships with the public and co-workers; ability to maintain records and prepare reports.

Probationary Period:	365 Days
Examination:	Noncompetitive
Class Code:	3184
Job Family:	Health & Social Services
EEO Job Category:	Service-Maintenance
Compensation Plan:	MCP
Salary:	Range 0I-0I
Class established:	06-30-73
Current spec:	04-25-05
Commission action taken:	Retitle (Aquatics Supervisor) Retitle (Lifeguard Supervisor 3-26-90)
Last reviewed:	04-25-05